

Name of Organization:
LifeWays

Address of Organization:
1200 N. West Avenue
Jackson, MI 49202

Contact info:
Karen Cascaddan – CEO Office, 517-789-1208

Name of Committee or Position:
Member, LifeWays Board of Directors

Current Meeting Place:
Months of February, March, May, June, August, September, November and
December at LifeWays Board Room - 1200 N. West Avenue, Jackson, MI
Months of January, April, July and October at LifeWays Board Room – 25 Care
Drive, Hillsdale, MI

How Often:
Standing Committee Meetings – once per month
Board Meetings - Monthly (3rd Wednesday)

Time of Meetings:
Committee Meetings – 4:00 p.m.
Board Meetings - 7:00 p.m.

Number of Members:
12

Specific Member Requirement(s):
The composition of a community mental health services board shall be representative of providers of mental health services, recipients or primary consumers of mental health services, agencies and occupations having a working involvement with mental health services, and the general public. At least 1/3 of the membership shall be primary consumers or family members, and of that 1/3 at least 1/2 of those members shall be primary consumers. All board members shall be 18 years of age or older, have his or her primary place of residence in the county he or she represents, and shall not serve on a board if he or she is employed by the Michigan Department of Community Health or the community mental health services program.

Length of Term:
3 Years

Term Expiration Date:
March 31, 2013

Purpose of Board or Committee:

Purpose of LifeWays Board is to implement the provisions of Public Act 258 of the Public Acts of 1974 as modified by Public Act 290 of 1996 of the State of Michigan, Michigan Department of Community Health, and to promote related Mental Health services.

Budget information:

Fiscal Year 2010 Final Budget Amount: \$43,174,715

Applicant should have interest/experience in:

Mental health services.

Other pertinent information:

(E.g. Does the Board oversee an executive director? How many employees in the organization? What other requests might be made of the person who fills this position? Please be as concise as possible)

- (A) Set terms and conditions of the Chief Executive Officer's employment, including tenure of service, as mutually agreed to by the Board and the Chief Executive Officer and be specified in writing.
- (B) Examine and evaluate the mental health needs, assessment of the counties it represents, and the public and non-public services necessary to meet those needs.
- (C) Review and approve an annual plan and budget for the County's program. The format and documentation of the annual plan and budget shall be specified by the Michigan Department of Community Health ("Department").
- (D) Submit the annual plan and budget to the County Boards of Commissioners and to the Department, by such date as is specified by the Department in accordance with Chapter two of Public Act 258 as modified by Public Act 290 of 1996. Such submission shall constitute the County's official application for state funds.
- (E) Provide and advertise a public hearing on the annual plan and budget prior to submitting it to each County Board of Commissioners and to the Department.
- (F) Submit to the Board of Commissioners an annual request for county funds to support the County's program. Such request shall be in the form and at the time determined by each Board of Commissioners.
- (G) Take such actions as it deems necessary and appropriate to secure private, federal and other public funds to help support the County's program.
- (H) Approve and authorize all contracts for the providing of services.
- (I) Review and evaluate the quality, effectiveness and efficiency of services being provided by the County's program.
- (J) Appoint a Chief Executive Officer of the County's Community Mental Health Program who shall meet standards of training and experience established by the Department. The choice of appointing the Chief Executive Officer shall rest with the Board, and in making such choice, the Board shall consider the duties that the

Chief Executive Officer can be expected to perform. Require the Chief Executive Officer to appoint a Medical Director per Chapter two of Public Act 258 as modified by Public Act 290 of 1996.

- (K) Establish general policy guidelines within which the Chief Executive Officer shall execute the program, including those outlined in Public Act 258 as modified by Public Act 290 of 1996.
- (L) Adopt a conflict of interest policy.
- (M) The Board shall protect financial and personal liability of its members when they are performing official duties.