

**Hillsdale County
Board of Commissioners Meeting
Board of Commissioners Room/Probate Courtroom
2nd Floor, Courthouse
Hillsdale, MI 49242
A G E N D A
March 26, 2013
9:00 a.m.**

- 1. Call to Order**
- 2. Prayer & Pledge by Commissioner Welden**
- 3. Public Comment**
- 4. Consent Agenda**

**Review & Correction/Approval of Regular Meeting Minutes of March 12, 2013
13-042: Finance Chair as Point of Contact with the State of Michigan
13-043: Borrowing Resolution – 2012 Delinquent Taxes
13-044: Payment to Griffiths Mechanical – No. 4
13-045: Appointments to ETS Board**

- 5. Correspondence: Listed**
- 6. Regular Agenda**
- 7. Standing Order:**

**9:10 a.m. Randy Finley, Facilities Director
Update on HVAC system**

- 8. Committee Reports:**
 - A. HUMAN SERVICES/JUDICIARY – Brad Benzing**
 - B. FACILITIES/TECHNOLOGY/ECON DEVELOPMENT – Parke Hayes**
 - C. PUBLIC SAFETY – Mark Wiley**
 - D. FINANCE – Andy Welden**
 - E. CHAIRPERSON’S REPORT/MANAGEMENT & PERSONNEL – John Burtka**

- 9. Public Comment**
- 10. Additional Business**
- 11. Adjournment**

CORRESPONDENCE

March 26, 2013

- 1) Final Report from Reading Emergency Unit
- 2) Resolution from Gratiot County

13-042

March 26, 2013

TO THE HONORABLE BOARD OF COMMISSIONERS:

We recommend the appointment of Andy Welden, Finance Chair, as point of contact with the State of Michigan, Department of Treasury regarding Revenue Sharing Qualifications.

Respectfully submitted,

John Burtka, Chair
Board of Commissioners

13-043

March 26, 2013

TO THE HONORABLE BOARD OF COMMISSIONERS:

We recommend approval of the attached resolution:

2013 Borrowing Resolution for 2012 Delinquent taxes not to exceed \$3,500,000.

Respectfully Submitted,

Andy Welden, Chair
Finance Committee

John Burtka, Chair
Board of Commissioners

RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2012 REAL PROPERTY TAXES

At a regular meeting of the Board of Commissioners of the County of Hillsdale, State of Michigan, held at Hillsdale, Michigan, on the ____ day of _____, 2013.

PRESENT: _____

ABSENT: _____

_____ offered the following resolution and moved its adoption. The motion was seconded by _____.

WHEREAS, the Board of Commissioners of the County of Hillsdale (the "County") has heretofore adopted a resolution establishing the Hillsdale County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Hillsdale County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2012 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2013, will be approximately \$ 3,500,000, exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Hillsdale, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000.) and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2012 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2013, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2012 delinquent taxes outstanding on March 1, 2013, or the portion of the 2012 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2013" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity,

including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check or draft drawn upon and mailed by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, if the notes are sold at a discount, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2013, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2013 Collection Account established in Section 6 hereof.

2013 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2013 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2013, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such

delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2013 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2013 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2013 Collection Account and the 2013 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to each series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2013 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within

applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations. If moneys in the 2013 Collection Account and the 2013 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2013 Collection Account

10. Upon the investment of moneys in the 2013 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2013 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County and any school district, intermediate school district, community college district, city, township, special assessment district, the State of Michigan or any other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another

series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law, once in *The Bond Buyer* or the *Detroit Legal News*, both of which are hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to subsection (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. The remedies for any failure of the County to comply with and carry out the provisions of the Continuing Disclosure Certificate shall be as set forth therein.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor,

paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2016, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be

deposited in the 2013 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

Issuance of Refunding Notes

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all other things necessary to sell, execute and deliver the Refunding Notes. The Refunding Notes shall contain the provisions, shall be payable as to principal and interest and shall be secured as set forth

herein and as further ordered by the County Treasurer. The Refunding Notes may be sold as a separate issue or may be combined in a single issue with other obligations of the County issued pursuant to the provisions of Act 206 as shall be determined by the County Treasurer. The County Treasurer is authorized to prescribe the form of Refunding Note and the form of notice of sale, if any, for the sale of Refunding Notes.

Form of Notes

21. The notes shall be in the form approved by the County Treasurer, which approval shall be evidenced by the County Treasurer's execution thereof.

After discussion, the vote was:

YEAS: _____

NAYS: _____

ABSENT: _____

A sufficient majority having voted therefor, the Resolution to Borrow Against Anticipated Delinquent 2012 Real Property Taxes was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF HILLSDALE)

I, the undersigned, the duly qualified and acting Clerk of the County of Hillsdale, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the ____ day of _____, 2013, insofar as the same relate to the Resolution to Borrow Against Anticipated Delinquent 2012 Real Property Taxes, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

Clerk, County of Hillsdale

13-044

March 26, 2013

TO THE HONORABLE BOARD OF COMMISSIONERS:

We recommend payment to Griffiths Mechanical Inc., 1250 E. Chicago Rd., Jonesville, MI 49250 for the HVAC project (Application 4) at the Courthouse and Courthouse Annex.

Furthermore, the amount to be paid is \$182,617.74 from the Courthouse / Annex Project Construction fund, 466.03-000-700-000.

Respectfully submitted,

Brad Benzing, Vice Chair
Facilities/Technology/Econ

John Burtka, Chairman
Board of Commissioners

A1A Document G702 - 1992

Application and Certificate for Payment

TO OWNER: County of Hillsdale
 29 N. Howell St
 Hillsdale, MI 49242
PROJECT: Hillsdale County Courthouse HVAC
 29 N. Howell St
 Hillsdale, MI 49242
FROM CONTRACTOR: Griffiths Mechanical, Inc.
 1260 E. Chicago Road
 Jonesville, MI 49250
VIA ARCHITECT: Byce & Associates, Inc.
 487 Portage St. PO Box 50866
 Kalamazoo, MI 49005
APPLICATION NO.: 4
PERIOD TO: 2/28/2013
CONTRACT FOR: HVAC
CONTRACT DATE: 8/20/2012
PROJECT NOS.: HVAC Upgrades
OWNER: **ARCHITECT:**
CONTRACTOR: **FIELD:** **OTHER:**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract continuation Sheet, A1A Document G703, is attached

1. ORIGINAL CONTRACT SUM..... \$ 616,979.00
 2. Net change by Change Orders..... \$ 9,038.75
 3. CONTRACT SUM TO DATE (Line 1+2)..... \$ 626,017.75
 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)..... \$ 548,403.88
 5. RETAINAGE:
 - a. 10 % of Completed Work..... \$ 54,840.39
 - (Column D + E on G703)
 - b. % of Stored Material..... \$ 0.00
 - (Column F on G703)
- Total Retainage (Lines 5a + 5b or Total in Column I of G703)..... \$ 54,840.39

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 3,708.16	\$ 600.00
Total approved this Month	\$ 5,930.89	\$ -
TOTALS	\$ 9,638.75	\$ 600.00
Net Changes by Change Order	\$ 9,038.75	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for payment has been completed in accordance with the Contract documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payments were issued and payments received from the Owner, and that current payments shown herein is now due.

CONTRACTOR: Griffiths Mechanical Contracting, Inc.
 By: *[Signature]* Date: 3/8/2013
 State of: MI
 County of: Hillsdale
 Subscribed and sworn to before me this 8th day of March, 2013
 Notary Public: *[Signature]*
 My Commission expires: 12/14/11

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quantity of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:..... \$ 132,454.25
(Attached explanation of amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT: _____
 By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

A1A Document G703

Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retelage for line item may apply.

APPLICATION NO: 4
 APPLICATION DATE: 2/28/2013
 PERIOD TO: 2/28/2013
 ARCHITECT'S PROJECT NO: 11-012

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+H)	H % (G/C)	I BALANCE TO FINISH (C-G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)							
1	Control Solutions	\$86,950.00	\$41,736.00	\$32,171.50	\$0.00	\$73,907.50	85.0	\$13,042.50	\$7,390.75	
2	Sandys & Associates	\$68,513.10	\$0.00	\$68,513.10	\$0.00	\$68,513.10	100.0	\$0.00	\$6,851.31	
3	Foulke Construction	\$37,500.00	\$35,250.00	\$2,250.00	\$0.00	\$37,500.00	100.0	\$0.00	\$3,750.00	
4	Brian Roofing	\$16,551.04	\$16,551.04	\$0.00	\$0.00	\$16,551.04	100.0	\$0.00	\$1,655.10	
5	Shively-Bouna	\$32,284.00	\$0.00	\$16,142.00	\$0.00	\$16,142.00	50.0	\$16,142.00	\$1,614.20	
6	R-Factor	\$14,404.00	\$0.00	\$13,683.80	\$0.00	\$13,683.80	95.0	\$720.20	\$1,368.38	
7	RL Deppman	\$2,930.47	\$2,930.47	\$0.00	\$0.00	\$2,930.47	100.0	\$0.00	\$293.05	
8	Young Supply	\$14,533.53	\$14,533.53	\$0.00	\$0.00	\$14,533.53	100.0	\$0.00	\$1,453.35	
9	Macomb Group	\$31,029.38	\$31,029.38	\$0.00	\$0.00	\$31,029.38	100.0	\$0.00	\$3,102.94	
10	Michigan Air Products	\$5,967.80	\$5,967.80	\$0.00	\$0.00	\$5,967.80	100.0	\$0.00	\$596.78	
11	Wade Electric	\$62,350.00	\$48,009.50	\$8,105.50	\$0.00	\$56,115.00	90.0	\$6,235.00	\$5,611.50	
12	Griffiths Mechanical	\$243,965.68	\$146,379.41	\$56,112.10	\$0.00	\$202,491.51	83.0	\$41,474.17	\$28,249.15	
13		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00	
14	Change Order #1	-\$600.00	-\$600.00	\$0.00	\$0.00	-\$600.00	100.0	\$0.00	-\$60.00	
15		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00	
16		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00	
17	Change Order #4	\$3,708.16	\$3,708.16	\$0.00	\$0.00	\$3,708.16	100.0	\$0.00	\$370.82	
18	Change Order #5	\$5,930.59	\$0.00	\$5,930.59	\$0.00	\$5,930.59	100.0	\$0.00	\$593.06	
19		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00	
20		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00	
		\$626,017.75	\$345,495.29	\$202,908.59	\$0.00	\$548,403.88		\$77,613.87	\$54,840.39	

April 26, 2013

TO THE HONORABLE BOARD OF COMMISSIONERS:

We recommend the following individuals be re-appointed to the Emergency Telephone Service Board effective May 1, 2013:

<u>NAME</u>	<u>REPRESENTING</u>	<u>TERM</u>
<i>Members</i>		
Don Horvath	Citizen-at-Large	(2 years) expiring 4/30/2015
<i>Alternate Members</i>		
Jeanne Karr	Citizen-at-Large	(2 years) expiring 4/30/2015
Patrick Knight	Citizen-at-Large	(2 years) expiring 4/30/2015

Respectfully submitted,

John Burtka, Chair
Board of Commissioners
Management/Personnel



READING EMERGENCY UNIT

320 NORTH MAIN STREET - P.O. BOX 100

READING, MI 49274

PHONE (517) 283-2856 FAX (517) 283-3145

①

March 13, 2013

The Honorable Board of Commissioners
County of Hillsdale, Michigan
29 N. Howell Street
Hillsdale, Michigan 49242

Re: Final County Capital Equipment Allocation Report

Dear Hillsdale County Commission Members:

On behalf of Reading Emergency Unit, Inc. I am submitting the final report for the year 2012, detailing the deposits and disbursements of all capital/equipment millage funding.

In spite of a fragile economy, Reading Emergency Unit continues to provide the highest quality of advanced life support care to our constituents. In cooperation with stricter internal controls, consolidation of our partnership along with the approved capital and operational funding, Reading Emergency Unit has been able to maintain financial solvency.

As always, please feel free to contact me should you have any questions.

Sincerely,

David S. Slifka
Executive Director

Reading Emergency Unit, Inc.
320 N. Main Street, Reading, MI 49274

General Ledger Activity Report
From : 01/01/12 To : 08/17/12

Date	Acct.#	Ref./Account Name	Description	Debits	Credits	Balance
	110212	SMBT- Millage Cash Mgmt.	BEGINNING BALANCE			29855.65
1/10/2012		Payment	Transfer/Miller/McCoy Ambulance		4771.93	25083.72
1/31/2012		Deposit	4th Quarter 2011 Millage Deposit	32436.47		57520.19
1/31/2012		Payment	Transfer/Braun Amb. Pay		3600.00	53920.19
1/31/2012		Interest	January interest	1.50		53921.69
2/10/2012		Payment	Transfer/Miller/McCoy Ambulance		4771.93	49149.76
2/23/2012		Payment	Transfer/Braun Amb. Pay		3600.00	45549.76
2/29/2012		Interest	February interest	1.69		45551.45
3/13/2012		Payment	Transfer/Miller/McCoy Ambulance		4771.93	40779.52
3/30/2012		Interest	March interest	1.98		40781.50
3/31/2012		Payment	Transfer/Braun Amb. Pay		3600.00	37181.50
4/10/2012		Payment	Transfer/Miller/McCoy Ambulance		4771.93	32409.57
4/17/2012		Deposit	1st qtr 2012 deposit	32436.47		64846.04
4/27/2012		Payment	Transfer/Braun Amb. Pay		3600.00	61246.04
4/30/2012		Interest	April interest	1.74		61247.78
5/3/2012		Payment	Transfer/Miller/McCoy Ambulance		4771.93	56475.85
5/30/2012		Payment	Transfer/Braun Amb. Pay		3600.00	52875.85
5/31/2012		Interest	May interest	2.05		52877.90
6/13/2012		Payment	Transfer/Miller/McCoy Ambulance		4771.93	48105.97
6/30/2012		Interest	June Interest	2.40		48108.37
7/2/2012		Payment	Transfer/Braun Amb. Pay		3600.00	44508.37
7/16/2012		Deposit	2nd qtr 2012 deposit	32436.47		76944.84
7/17/2012		Payment	Transfer/Miller/McCoy Amb. Final Payment		4651.60	72293.24
7/31/2012		Payment	Transfer/Braun Amb. Pay		3600.00	68693.24
7/31/2012		Interest	July Interest	4.48		68697.72
8/17/2012		TRANSFER	Transfer to New Millage Bank Account		68697.72	0.00
			ACCOUNT TOTALS	97325.25	127180.90	
			TOTAL TRANSACTION	97325.25	127180.90	

New account opened at Southern Michigan Bank and Trust

General Ledger Activity Report
From : 08/17/12 To : 12/31/12

Date	Acct.#	Ref./Account Name	Description	Debits	Credits	Balance
	110216	Millage/Restricted Funds	BEGINNING BALANCE			0
8/17/2012		Deposit	Transfer/New Millage Acc	68697.72		68697.72
8/28/2012		Payment	Additional paid on principal/Braun Amb. Loan		30000	38697.72
8/28/2012		Payment	Transfer/Braun Amb. Pay		3600	35097.72
8/31/2012		Interest	August Interest	1.51		35099.23
9/27/2012		Payment	Transfer/Braun Amb. Pay		3600	31499.23
9/28/2012		Interest	September Interest	1.34		31500.57
10/3/2012		Payment	New Ambulance Engine 5-12		11548	19952.57
10/16/2012		Deposit	3rd qtr 2012 deposit	32436.59		52389.16
10/30/2012		Payment	See detailed list:		12087.51	40301.65
			Monitor for dispatch-\$106			
			11 suction units for ambulances-\$9589.03			
			Obstetrical Mannequin and carry case-\$581.76			
			4 new dispatch chairs-\$509.96			
			4 shredders-\$604.76			
			1 Packrat radio for 510 Unit-\$696			
10/31/2012		Payment	Transfer/Braun Amb. Pay		3600	36701.65
10/31/2012		Interest	October Interest	1.67		36703.32
11/30/2012		Payment	Transfer/Braun Amb. Pay		3600	33103.32
11/30/2012		Interest	November Interest	1.62		33104.94
12/31/2012		Payment	Transfer/Braun Amb. Pay		3600	29504.94
12/31/2012		Interest	December Interest	1.40		29506.34
			ACCOUNT TOTALS	101141.85	71635.51	

3/5/2013 Addition
K.I.

2

RESOLUTION #2013-171

GRATIOT COUNTY BOARD OF COMMISSIONERS
ITHACA, MI 48847

ACT 88 OF 1913 (PA 88)

WHEREAS, Previous Boards of Commissioners in Gratiot County have imposed millage levies of various amounts under the auspices of ACT 88 of 1913 AND

WHEREAS, The current Board of County Commissioners of Gratiot County unanimously questions the legality of ACT 88 of 1913 based on the Michigan Constitution of 1963, as amended in 1978 whereby the intent is evidently to limit the authority of County Commissions to impose taxes on property above the authority granted under the amended Constitution AND

WHEREAS, The current Board of Commissioners of Gratiot County interprets the Michigan Constitution as limiting their authority to tax citizens beyond the levels authorized in the current Constitution then therefore be it

RESOLVED, No tax shall be imposed under the auspices of ACT 88 of 1913 during the term of this Board and be it

RESOLVED, That the Gratiot County Board of Commissioners appeals to the Legislature to revoke ACT 88 of 1913 as repugnant to the current Constitution of the State of Michigan and be it

RESOLVED, That a copy of this resolution be provided to each County in the State of Michigan, Governor Rick Snyder, Senator Roger Kahn, Senator Judy Emmons, Representatives Thomas Leonard and Rick Outman.

AYES: *Bunting, Shavers & Zinn*

NAYS: *Bentley & Lenoberg*

DATED: 3/5/2013

I, Carol A. Vernon, Clerk of the Gratiot County Board of Commissioners, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Gratiot County Board of Commissioners at a meeting held on March 5, 2013, and is on file in the Gratiot County Clerk's Office.

Dated: March 5, 2013

A handwritten signature in cursive script that reads "Carol A. Vernon".

Carol A. Vernon, Gratiot County Clerk

Marney Kast

From: Doug Sanford [d.sanford@co.hillsdale.mi.us]
Sent: Friday, March 22, 2013 9:48 AM
To: mkast@co.hillsdale.mi.us; j.stott@co.hillsdale.mi.us
Cc: d.sanford@co.hillsdale.mi.us
Subject: 2013-14 telephone surcharge rate
Importance: High
Marney/Jodi:

At the meeting on Wednesday afternoon the Hillsdale County Emergency Telephone Surcharge Board, after reviewing the budgeted income and expense numbers for the coming year, unanimously voted to keep the 2013-14 telephone device surcharge for Hillsdale County at the same rate as the previous year which was **\$2.15** per month per device. The BOC needs to consider this question and pass a resolution on this so that I can report same to the State of Michigan in May.

Thanks!

H. Douglas Sanford, Director
Hillsdale County Central Dispatch / Hillsdale County Emergency Management
6973 Hudson Road / 165 W Fayette Street
Osseo, MI 49266 / Hillsdale, MI 49242
(517) 523-9911 / (517) 437-7384

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HILLSDALE COUNTY INSPECTION DEPARTMENT

61 McCollum St.
Hillsdale, MI 49242

Telephone (517)437-4130
Fax (517)437-3233

To: Brad Benzing
Buildings & Grounds Vice Chair
County Board of Commissioners

Subject: February 2013 Inspection Department Activity Report

MONTHLY & YEAR TO DATE INSPECTION ACTIVITY

	<u>Permits issued Feb. 2013</u>	<u>YTD 2013</u>	<u>YTD 2012 Comparison</u>
Building	25	45	91
Electrical	61	103	108
Mechanical	38	69	67
Plumbing	8	22	27
Soil Erosion	3	5	5

COMPARISON PERMIT REVENUES 2013/2012 YTD

	<u>2013</u>	<u>2012</u>
Building	19,948.98	19,273.32
Electrical	14,794.00	12,462.50
Mechanical	9,897.50	9,661.00
Plumbing	3,863.00	3,564.00
Soil Erosion	915.00	810.00
Miscellaneous	882.88	694.40
Salvage/resale	0.00	0.00
Reimbursement	0.00	0.00
	<u>50,301.36</u>	<u>46,465.22</u>

<u>Contract Revenues Received Feb. 2013</u>		
	Somerset Twsp	3,833.32
	Hudson City	630.00
	Hudson Twsp.	137.00

<u>Total Construction Value</u>	<u>YTD. 2013</u>	<u>YTD. 2012</u>
	\$ 2,137,333.30	\$ 1,747,598.00

(*) with the assistance of Nicci Colby, IT Dept. we have started the transfer of finalized permit files to computer. (as of this report we have eliminated paper files for over 2400 trade permits). This project eventually will eliminate all stored paper files and eliminate most of the need for paper file storage.